



# HOUSE OF GRADUATES

► **HEAD OFFICE:** 22 Prains Avenue, Glenwood, Durban (off Che Guevera Road) ► **TELE:** 031 301 8015

► **PRETORIA OFFICE:** 1166 Francis Baard Street, Hatfield, Pretoria ► **TELE:** 086 111 1455

► **TRADING HOURS:** Mon- Fri, 08h00- 17h00 & Sat, 08h30- 13h00 ► **FAX:** 086 672 2630 ► **WHATSAPP/ SMS:** 076 675 7799 ✉ [ukzn@houseofgraduates.co.za](mailto:ukzn@houseofgraduates.co.za)

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## UNIVERSITY OF KWAZULU-NATAL (UKZN)

### 2018 ORDER FORM FOR GRADUATION ATTIRE, SPRING CEREMONIES AT WESTVILLE CAMPUS

Dear UKZN Graduand,

Congratulations on your achievement! House of Graduates is proud to be the **OFFICIAL SUPPLIER** of graduation attire on this memorable occasion.

- If you are **HIRING** the graduation attire kindly read **SECTION A** of our order form.
- If you are **PURCHASING** the graduation attire kindly read **SECTION B** of our order form.

Please read the information provided on this order form carefully. For terms and conditions kindly refer to [www.houseofgraduates.co.za](http://www.houseofgraduates.co.za).

### PRICING:-

#### PLEASE NOTE:-

- **A refundable security deposit of R300 is required in addition to the hire charges below. This amount must be paid in cash, if not an additional fee of R15 will be charged.**

Please circle the items you require on the table below.

DESCRIPTION	HIRE PRICE	SALE PRICE
<b>CERTIFICATE &amp; DIPLOMA: GOWN &amp; SASH</b>	<b>R170</b>	<b>R920</b>
- Gown Only	R90	R700
- Sash Only	R80	R220
<b>BACHELORS: GOWN, HOOD &amp; CAP</b>	<b>R230</b>	<b>R1,270</b>
- Gown Only	R90	R700
- Hood Only	R80	R400
- Cap Only	R60	R170
<b>HONOURS &amp; POST GRADUATE: GOWN, HOOD &amp; CAP</b>	<b>R230</b>	<b>R1,290</b>
- Gown Only	R90	R700
- Hood Only	R80	R420
- Cap Only	R60	R170
<b>MASTERS: GOWN, HOOD &amp; CAP</b>	<b>R230</b>	<b>R1,320</b>
- Gown Only	R90	R700
- Hood Only	R80	R450
- Cap Only	R60	R170
<b>DOCTORAL DEGREE: GOWN, HOOD &amp; BONNET</b>	<b>R380</b>	<b>R3,150</b>
- Gown Only	R200	R1,800
- Hood Only	R90	R600
- Bonnet Only	R90	R750
<b>SENIOR DOCTORAL DEGREE: GOWN, HOOD &amp; BONNET</b>	<b>R380</b>	<b>R3,150</b>
- Gown Only	R200	R1,800
- Hood Only	R90	R600
- Bonnet Only	R90	R750

## SECTION A: INFORMATION TO HIRE GRADUATION ATTIRE

If you are **HIRING** the graduation attire kindly follow the steps below:-

- Complete the personal details section below.
- Payment MUST be made in advance at our office, or in advance via ATM deposit/ EFT, or at the Sports Centre (Westville Campus) on Tuesday, 11 September between 09h00 – 16h00. NB:-**
  - Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller). If you are unable to deposit cash via the ATM please pay in cash/ card when collecting your graduation attire.
  - Do not fax/ email us your payment confirmation.** You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
- Collection will take place at the at the graduation venue (Sports Centre, Westville Campus) from 3 hours before the start of your ceremony.**
  - A refundable deposit of R300 is required upon collection of the hired graduation attire. This must be in cash or a R15 admin fee will be charged.
- The hired graduation attire must be returned immediately after the graduation ceremony, if not a late return fee of R100 per day will be levied. In the event of damage the hirer will be compelled to pay House of Graduates on request the full retail price as shown on this order form.
- We stock all sizes and will assist with fitting upon collection of your graduation attire.

## SECTION B: INFORMATION TO PURCHASE GRADUATION ATTIRE

If you are **PURCHASING** the graduation attire kindly follow the steps below:-

- Complete the personal details section below.
- Payment MUST be made in advance at our office, or in advance via ATM deposit/ EFT, or at the Sports Centre (Westville Campus) on Tuesday, 11 September between 09h00 – 16h00. NB:-**
  - Please use the FNB ATM to make cash deposits. Do not deposit cash in the FNB branch (i.e. over the counter with a teller). If you are unable to deposit cash via the ATM please pay in cash/ card when collecting your graduation attire.
  - Do not fax/ email us your payment confirmation.** You must however present your original payment confirmation upon collection. If not, you will be asked to pay again.
- You can collect your graduation attire once payment is made.**
  - Collection can take place at our office or at the graduation venue (UKZN Westville Campus/ Sports Centre).
  - Your attire can also be posted or couriered to you at an additional cost of R250.
- We stock all sizes and will assist with fitting upon collection of your graduation attire.

### YOUR PERSONAL DETAILS:-

Full Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Number: 

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College: 

Humanities	Agriculture, Engineering & Science	Law & Management Studies	Health Science
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Qualification: 

Certificate	Diploma	Bachelors	Honours	Post Graduate	Masters	Doctoral
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Date of Graduation Ceremony: \_\_\_\_\_ Time of Ceremony: \_\_\_\_\_

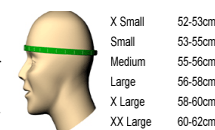
Physical Daytime Address: \_\_\_\_\_

Signature (To acknowledge the terms and conditions on Section A and on [www.houseofgraduates.co.za](http://www.houseofgraduates.co.za)): \_\_\_\_\_

If you are **PURCHASING** kindly complete the following:-

Height (Head to toe) & Pants or Dress Size: \_\_\_\_\_

**FOR DOCTORAL/ SENIOR DOCTORAL DEGREE:** Head Measurement (Around your head, above your ears): \_\_\_\_\_



### OUR BANKING DETAILS:-

Bank : FNB  
 Account No : 621 299 777 68  
 Account Holder : House of Grads  
 Branch : Umhlanga Crescent  
 Branch Code : 220 629  
 Reference : **Graduation Date & Surname** E.g. If your surname is Mkhize and you are graduating on 18 April your reference would be **1804 MKHIZE**